



## MINEHEAD TOWN COUNCIL

### Agenda

Members of the public are invited to attend the Finance and General Purposes Committee Meeting of Minehead Town Council to be held on  
Tuesday 14<sup>th</sup> January 2025 at 7.30 pm at  
the Town Council Offices, 3 Summerland Road, Minehead, TA24 5BP

There will be a 15-minute open forum at the beginning of the Meeting for residents of Minehead to speak on any matter related to the agenda.

1. To receive apologies for absence.
2. To receive disclosures of unregistered or other interests from councillors on matters to be considered at the Meeting.
3. To Approve and Sign Minutes of the [Finance and General Purposes Committee meeting on Tuesday 12<sup>th</sup> November 2024.](#)
4. To receive notes from Staffing Advisory Group meeting held on Tuesday 7<sup>th</sup> January 2025 and to consider recommendations.
5. Accounts
  - i. To approve payments made for December. *(See Attachment)*
  - ii. To receive budget income & expenditure reports for December. *(See Attachment)*
  - iii. To receive Income received for December. *(See Attachment)*
  - iv. To receive bank reconciliations for December. *(See Attachment)*
6. Budget
  - i. To review and discuss the draft budget for 2025/26 financial year and consider recommending its approval to Full Council *(See Councillor Attachment)*
  - ii. To receive Minehead Town Council financial budget reports for the third quarter of the 2024/25 financial year. *(See Attachment)*
7. To convene a Staffing Sub-Committee. *(See Attachment)*

Ben Parker  
Town Clerk  
9<sup>th</sup> January 2024